



Huttoft Primary School (Academy)

Parent / Carer Code of Conduct Policy

Introduction

At Huttoft Primary School we are fortunate to have many supportive and friendly parents / carers. We believe that educating children is a process that involves partnership between parents/ carers, class teachers, school leaders and the school community. As a partnership, our parents / carers should understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents / carers to participate in the life of the school.

Purpose

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the conduct expected at Huttoft Primary School. This is so we can continue to operate in an atmosphere of mutual understanding, whereby all concerned can flourish, progress and achieve in a calm, respectful and safe environment.

Guidance

We expect parents, carers and visitors to:

- Respect the caring ethos and values of our school
- Understand that both teachers and parents/ carers need to work together for the benefit of the children
- Demonstrate that all members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue
- Correct their own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour
- Approach the school to help resolve issues of concern by making an appointment to meet with the class teacher or headteacher
- Avoid using staff as threats to reprimand their child's behaviour
- Recognise that members of staff are busy during the school day, particularly first thing in the morning, and may not be available to speak about issues without an appointment

In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area, work space or any area of the school grounds (including off site e.g. at school sporting events)
- Using loud or offensive language, swearing, cursing, using disrespectful language or displaying temper anywhere on the school site
- Sending, giving, issuing or passing abusive or threatening e-mails or text / voicemail/ phone messages or other written communication
- Dictating behaviour to staff about how their professional duties should be carried out
- Speaking to members of staff at the school, or glaring at them, in a manner that is aggressive, menacing, demanding or intimidating including invading their personal space
- Threatening to do actual bodily harm to a member of staff, governor, visitor, fellow parent / carer or pupil regardless of whether or not the behaviour constitutes a criminal offence
- Damaging or destroying school property or property belonging to a member staff
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils, staff or parents at the school on Facebook or other social network sites. This includes publicly challenging school Policies, or discussing issues about individual children or members of staff. See Appendix 1. Any concerns you may have about the school must be made through the appropriate channels by speaking to the headteacher or the Chair of Governors; the school's Complaints Procedure should be used
- Using physical aggression towards another adult or child
- Approaching someone else's child in order in to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be regarded as an assault on that child and may have legal consequences.)
- Smoking and consumption of alcohol or drugs whilst on school premises
- Dogs being brought on to school property without the prior express consent of the headteacher (with the exception of Guide / Support dogs)

Should **any** of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and, if necessary, restrict the access of the parents / carers to the school or even ban the offending adult(s) from entering the school site. It may be necessary to then put in place a communications strategy to restrict the manner in which contact takes place with the school.

The school asks parents/carers to ensure they make all persons responsible for collecting their children aware of this policy.

Related policies and documents – Home School Agreement; Complaints by Parents - Procedure ; Bullying Policy; Social Media Policy

Appendix 1

Inappropriate use of social networking sites

Social media websites are being increasingly used to fuel campaigns and complaints against schools, headteachers, school staff and, sometimes, other parents and pupils. The school seeks to teach pupils the importance of appropriate and responsible use of social media and it is therefore vital that everyone in the school community, including parents / carers lead by example.

The governing body considers the use of social media in this way to be unacceptable. Any concerns must be aired in the appropriate way (as outlined in the main policy above) so that issues can be dealt with fairly and effectively for all concerned in line with the school's Complaints Procedure.

In the event that any pupil or parent/carer of a child/ children on roll at the school is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate Report Abuse section of the network site. All social network sites have very clear rules about the content which can be posted on the site and they have robust mechanisms to report content or activity which breaches this. The school will also expect that parents/carers and pupils remove such comments immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and significantly, is the issue of cyber bullying and its use by a child or a parent/ carer to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying.