



Huttoft Primary and Nursery School (Academy)

Church Lane
Huttoft, Nr. Alford
Lincolnshire LN13 9RE
Tel: (01507) 490284
E-mail: office@huttoft.lincs.sch.uk
Headteacher: Mr D Davey
Company No: 08177181



5th January 2021

Dear Parents, carers and friends of our school,

I have spent today with staff talking through our core offer for children during this new period of lockdown. What is clear is that whilst our provision previously was excellent, children throughout our school will benefit from the advanced skills of our staff and the skills that we have developed ourselves in school as learners.

Below is a redrafting of the letter sent to you on the 5th October 2020 highlighting the new core offer we will be delivering during this lockdown period and school closure. I believe the measures we have put in place will ensure, under the circumstances, that we give our children the best opportunity to make progress and have learning experiences that are worthy of them.

Core Offer

Email Access to Class Teachers

- These have been set up for some months now and are as follows:

nursery.class@huttoft.lincs.sch.uk
reception.class@huttoft.lincs.sch.uk
year1.class@huttoft.lincs.sch.uk
year2.class@huttoft.lincs.sch.uk
year3.class@huttoft.lincs.sch.uk
year4.class@huttoft.lincs.sch.uk
year5.class@huttoft.lincs.sch.uk
year6.class@huttoft.lincs.sch.uk

Due to the work commitment of staff, parents should expect a response to their question or concern by the end of the next working day. Staff have periods timetabled during the day to respond to parents emails. If you have a safeguarding concern we ask that you email our safeguarding team at safeguarding@huttoft.lincs.sch.uk. 'Safeguarding' emails are monitored throughout the day and will be responded to accordingly. This email address is now a permanent fixture and will be in use throughout the school year and not just through lockdown.



Learning

All learning will be uploaded to Microsoft Teams between 8:30 and 9 am daily to enable remote learning to take place. These will be accessible through your child's school email address. Parents will need to ensure that children have a device on which they can access Microsoft Teams.

Daily Tutorials

Daily tutorials will take place through Microsoft Teams to ensure that children have the opportunity to access the day's learning and ask questions about the previous day or that day's learning. This is a mandatory session and children will be marked absent if they do not attend. The sessions will, run as follows:

YR	9am (30 mins daily) plus Tuesday and Thursday 2pm (30 mins)
Y1	9am
Y2	10 am
Y3	11am
Y4	10am
Y5	12 noon
Y6	11am

Unless otherwise stated, tutorials will last between 45 mins to 1 hour Monday to Friday. Our aim is to provide 3 hours of remote learning per day (including daily Teams meeting) in line with the DfE guidance. In addition to this I will do a weekly assembly via Microsoft Teams on Monday 2pm.

Weekly Timetable

A timetable for you to follow with your children will be put in place to ensure there is structure to the remote to school, this will be in place from Monday 11th January.

Communication and Dialogue

In the event of families struggling to engage with school for whatever reason I will make contact with families and find out if there is anything we can do to help.

In the event of us being unable to contact families by telephone or email, myself or other members of the school Senior Leadership Team will carry out welfare checks by way of home visits to ensure families are safe.

FAQs

I don't have a laptop will school provide me with one?

I wrote to parents on the 5th October 2020 highlighting the processes we would use if there was a bubble closure in school. This explained that school learning would revert to online learning and this would be accessible on Microsoft Teams. Currently all children will need a device on which they can access Microsoft Teams.

I don't have the internet at home and don't have credit on my phone, how can I access learning?

Currently in school we have a number of free pre-loaded SIM cards with 30G of data to use for 90 days donated by Vodafone. Children can access their learning through a parent/carer's mobile.



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My child is in the key worker/vulnerable category and I have nobody else at home to supervise them during the day when I am at work, what should I do?

The national guidance states that:

parents are able to form a childcare bubble with one other household for the purposes of informal childcare, where the child is under 14. This is mainly to enable parents to work, and must not be used to enable social contact between adults

However, if your child falls into one of the above categories and you cannot form a bubble with another household for childcare then they are entitled to continue coming to school; this of course should not be used as a drop in for day care and should be used **only as a last resort**. The government have closed schools as they believe COVID is being spread more easily. The Prime Minister highlighted yesterday that schools "act as vectors of transmission, causing the virus to spread between households".

My child is attending school, what should he/she bring?

They should just bring themselves, their packed lunch and their drink bottle.

What time does the school day start and finish?

The school day starts at 8:45 and finishes at 2:30

Will my child be taught by their class teacher in their classroom if they are in school?

No, class teachers will be facilitating online learning so Teaching Assistants (TAs) will be supporting learning in classrooms. Your child may not be in their usual classroom as Key Stage bubbles of potentially up to 25 children will have to be formed.

Will my child do the same learning as children that are learning remotely?

Due to staffing restrictions your child may not be with their usual support TA but staff will endeavour to facilitate the learning that other children are doing remotely.

Is the school Nursery open?

Nursery is open but the previous comments apply to nursery too. The government have closed schools as they feel that they, 'act as vectors of transmission'. Once again I ask that you only use our provision if there is no other alternative.



As I sit compiling this letter to you, I feel it important to let you know that we currently have almost fifty children that could potentially be in school during lockdown under the 'critical worker' heading. We urge you to use school only where it is absolutely essential.

Sending your child to school may be the easiest thing to do but I ask you to think about what is the safest thing to do? Do you have alternative childcare you could call upon? Is there an adult in your household that could look after your child or are you able to bubble with another household? We ask that if you are able to then you do. Please protect my staff and use school as a last resort.

I will have access to my emails all evening if you have any further questions please do not hesitate to contact me.

Warmest regards

Damian Davey